

Testing Dates and Score Usage

Please enter up to three dates (if you are only testing on one day, you may leave ending date blank) or testing windows in which you intend to administer the CPCE. Testing windows must not exceed two weeks and must be a minimum of 30 days apart. CCE must receive this order form at least 30 days prior to your examination date or additional fees may apply. CPCE-APB exams are \$75/examinee per administration.

Testing Date(s)/Testing Window:	Beginning Date (Month/Day/Year)	Ending Date (Month/Day/Year)
	1. _____	1. _____
	2. _____	2. _____
	3. _____	3. _____

Please select the option that best describes how students' scores will be used.

- Exit exam (supplemental method to determine students' readiness for program advancement)
- Study preparation tool for the NCE
- Evaluation of students' knowledge and skills (not required to pass)
- Other (please explain) _____

Program Coordinator: Primary Contact

Please enter the contact information for the primary contact for CPCE communications.

Name: _____ Title: _____

School: _____ Dept: _____

Department Chair: _____

Address 1: _____ Address 2: _____

City: _____ State: _____ Zip Code: _____

Telephone: _____ Fax: _____ Email: _____

Proctor(s) Contact Information

Please enter contact information for the proctor that will be responsible for overseeing each administration of the CPCE. Please note "Test Date Number" refers to the accompanying administration listed above (1, 2, and/or 3).

Name: _____ Email: _____ Test Date Number(s): _____

Name: _____ Email: _____ Test Date Number(s): _____

Name: _____ Email: _____ Test Date Number(s): _____

The following signatures are required:

_____	Date _____	Proctor _____	Date _____
Program Coordinator		Proctor _____	Date _____
_____	Date _____	Proctor _____	Date _____
Department Chair			

Please submit all completed forms to:

Laura Hall, Assessment Services Program Coordinator
Center for Credentialing & Education, Inc. (CCE)
3 Terrace Way, Greensboro, NC 27403

Email: hall@cce-global.org
Fax: 336-217-0222
Phone: 336-217-4111