

CCE must receive your order form no later than 30 days prior to your examination date. This is to allow sufficient time to process your order and ensure enough booklets are printed.

The price is \$50 per examinee.

# Counselor Preparation Comprehensive Examination (CPCE)

E-mail or fax your completed form to [hall@cce-global.org](mailto:hall@cce-global.org) or 336-217-0222.

CCE will confirm receipt of your order by e-mail within five business days. If you do not receive confirmation of your order within five business days, please contact Laura Hall at 336-217-4111.

## Order Form

Quantity of booklets:	
<b>You will receive your testing materials four to five business days prior to your examination date.</b>	Scheduled examination date:

What is your time zone? \_\_\_\_\_ Will the examination be administered at a location other than the school? Yes or No

How will the CPCE be used? (Circle all that apply.) 1. Exit exam (students must pass to graduate or move further in their program of study); 2. Study preparation tool for the NCE; 3. Evaluation of students' knowledge and skills (not required to pass); 4. Other (please explain) \_\_\_\_\_

Materials will be shipped via FedEx and a signature is required for delivery. Please list a physical address. (Not a P.O. Box)

<b>Contact information</b>		
<b>Name:</b>		
<b>Title:</b>		
<b>Department:</b>		
<b>School:</b>		
<b>Address 1:</b>		
<b>Address 2:</b>		
<b>City/State/ZIP</b>		
<b>Telephone:</b>		
<b>Fax:</b>		
<b>E-mail:</b>		
<b>Dept. Chair:</b>		
<i>Secondary contact (You may list a second authorized person in your dept. to request information, etc.)</i>		
<b>Name:</b>		
<b>Title:</b>		
<b>Telephone:</b>		
<b>E-mail:</b>		

**Note: The CPCE can only be administered to students enrolled at your school. You must receive prior approval from CCE to admit nonstudents.**

Signature of CPCE contact person listed above:

<b>X</b>	<b>X</b>
_____ <i>Signature Required</i>	_____ <i>Date</i>

Are you a faculty member at your school? Yes \_\_\_ No \_\_\_  
If no, then the department chair or program coordinator must sign here:

<b>X</b>	<b>X</b>
_____ <i>Signature Required</i>	_____ <i>Date</i>

